**Changing the page orientation**

1

00:00:00.185 --> 00:00:03.485

In this video on how to use Keystone to author ordinance,

2

00:00:04.025 --> 00:00:07.165

we show users how they can change the page orientation

3

00:00:07.425 --> 00:00:10.325

to publish ordinance in landscape or portrait.

4

00:00:11.445 --> 00:00:14.145

We will be using a test system with test data

5

00:00:14.365 --> 00:00:17.715

to demonstrate the functionality by default.

6

00:00:18.105 --> 00:00:22.115

Content is set to publish in a portrait layout in accordance

7

00:00:22.115 --> 00:00:23.555

with ministerial direction.

8

00:00:24.685 --> 00:00:28.295

Landscape orientation should only be used where permitted

9

00:00:28.315 --> 00:00:30.415

as seen in the heritage overlay schedule.

10

00:00:31.575 --> 00:00:32.995

To change the orientation,

11

00:00:33.505 --> 00:00:35.315

open the selected content to edit.

12

00:00:36.335 --> 00:00:38.435

Select the area of content to change.

13

00:00:39.295 --> 00:00:42.475

Expand the layout options available from the actions menu

14

00:00:42.695 --> 00:00:43.915

and select landscape.

15

00:00:45.335 --> 00:00:47.545

Once updated, the selected section

16

00:00:47.605 --> 00:00:50.865

of the content will be surrounded by a red border, noting

17

00:00:50.865 --> 00:00:53.065

that the layout has been set to landscape.

18

00:00:55.525 --> 00:00:58.025

Repeat the process for all other sections that are

19

00:00:58.045 --> 00:01:01.745

to publish as landscape or change back to portrait.

20

00:01:02.855 --> 00:01:04.395

Ensure you confirm the changes.

21

00:01:04.535 --> 00:01:09.495

To save for it,

22

00:01:09.525 --> 00:01:11.895

technical assistance or further information.

23

00:01:12.245 --> 00:01:17.175

Contact the team at Planning support@transportvic.gov au.